

**WAXMANN Book series on
“European Perspectives on Educational Practices”**

Welcome from the Editorial Team.

As editors, we aim to create a forum for the exploration of interdisciplinary perspectives on educational practices, experiences and their contexts. The series situates the study of education within the social and cultural sciences and focuses on education as a wide-ranging field of practice. Focusing on practices will enable the development of new understandings of the relations between pedagogy, reflexivity, creativity, collaboration and communication. The series aims to open up new insights into educational practices and the purposes of education through empirically-grounded studies which offer new analyses of the relations between theory and practice. The editorial team includes experts from different national contexts whose shared goal is to develop an interdisciplinary European perspective on educational practices.

We can be contacted by email at anja.kraus@hsd.su.se.

1. Peer review policy

The book series *“European Perspectives on Educational Practices”* operates an open peer review process. The manuscript is reviewed by two referees and all manuscripts are reviewed as rapidly as possible. An editorial decision is generally reached within 4 weeks of submission.

Authors submitting manuscripts for review to the book series *“European Perspectives on Educational Practices”* must comply with the open peer review process and are requested to exclude the names, institutions, and any other clues to their identities that exist within the manuscript or review form.

Manuscripts must be written in English or German. Additionally, English abstracts for German contributions must be provided. Authors must ensure that their manuscripts have been thoroughly proof-read by a native speaker before submission.

2. Submission

Authors are invited to submit a full manuscript of no more than 50,000 words to the main editors named below. The manuscript will be reviewed according to the criteria outlined below.

It is possible to submit an outline proposal in the form of 300 words abstract. This outline abstract will usually be reviewed within 14 days. The editors will provide brief feedback on abstracts to assist authors in orientating their book to the aims and purposes of the series prior to the submission of a full manuscript. The acceptance of an abstract at this stage is no guarantee of publication later. It is expected that once a proposal has been accepted, the full manuscript text will be submitted within 6 months.

Books for review and manuscripts of reviews should be sent to:

The Reviews Editor: Anja Kraus

All manuscripts must be submitted via e-mail at anja.kraus@hsd.su.se

Manuscript Criteria

Authors should use a clear, readable style, avoiding jargon. If technical terms or acronyms must be included, define them when first used. Use non-racist, non-sexist language, gender neutral terms and plurals rather than he/she.

The fitness of a manuscript for publication in the book series *“European Perspectives on Educational Practices* is carefully reviewed based the following criteria:

1. Significance or relevance to the book series
2. Conceptual framework and connections to relevant literature
3. Methods
 - Appropriateness to research questions
 - Adequate description of methods
 - Rigor of methods and methodology
4. Findings/conclusions are systematically related to the preceding arguments, literature or data
5. Overall contribution to the field
6. Stance, positionality and reflexivity of the researcher
7. Writing style/composition/clarity

3. Manuscript style

3.1 File types

Only electronic files conforming to the series' guidelines will be accepted. Preferred formats for the text and tables of your manuscript are Word DOCX; RTF, XLS files are also accepted. Please refer to additional guideline on submitting graphics below.

3.2 Publication Style

For writing and editorial style, authors must follow guidelines in the *Publication Manual of the American Psychological Association (APA Style)*.

Attach to every submission a letter confirming that all authors have agreed to the submission and that the manuscript is not currently being considered for publication by any other journal.

Include a title page with full title and subtitle (if any). The full name of each author with current affiliation and full address, phone, fax, email details plus short biographical note (100 words) should be supplied on a separate sheet. The editors will not inspect the manuscript until this information is given.

Authors should keep tables and figures to a minimum.

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Guidelines for submitting artwork, figures and other graphics

Please use reproducible forms only: originals, photographs, line drawing. Please number illustrations continuously and save them separately in the file format they are produced in and additionally as a TIF-file. Mark the place in your manuscript where they must be inserted. If you submit a digital scan the resolution must be 300 dpi according to the size the illustrations should appear in print. Please keep the design of graphics as simple as possible, avoid double frame, shades, color gradient. All graphics must be black and white for print. Lines must be at least 0.5 pt.

Publishing agreement

At the point at which the book is accepted for publication within the book series, the authors/editors will sign a contract with the publisher Waxmann in which all terms of publication are specified.

Once the contract with the publisher has been signed, you will receive further information regarding the copy setting. Each book will be available in print and digitally.